



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

T . R . R GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution **Dr.M.Ravi Kumar**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08598223546**
- Mobile No: **9440221228**
- Registered e-mail **gdckandukur@gmail.com**
- Alternate e-mail **trriqac@gmail.com**
- Address **TRR Govt Degree College, Kovur Road, Near Saibaba Temple, Kandukur**
- City/Town **KANDUKUR**
- State/UT **ANDHRA PRADESH**
- Pin Code **523105**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **ACHARYA NAGARJUNA UNIVERSITY**
- Name of the IQAC Coordinator **P.RAJ GOPALA BABU**
- Phone No. **08598223546**
- Alternate phone No. **7036239592**
- Mobile **9490300526**
- IQAC e-mail address **trriqac@gmail.com**
- Alternate e-mail address **trrssrrecords@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://gdckandukur.ac.in/userfiles/2020-2021%20AQAR.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gdckandukur.ac.in/userfiles/Academic%20Calendar%20--%202021-22.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75-80	2006	21/05/2006	21/05/2011
Cycle 2	B	2.15	2014	05/05/2014	05/05/2019
Cycle 3	A+	3.44	2023	19/05/2023	19/05/2028

6.Date of Establishment of IQAC

01/07/2006

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	STATE GOVERNMENT	STATE and CENTRAL GOVT	2020	34.83

8.Whether composition of IQAC as per latest

Yes

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparing the annual curricular plan of the institution in accordance with the Academic calendar of the University. 2. Keeping in view the extraordinary circumstances that arose due to the pandemic, altering the academic and curricular activities to suit the students and see that the Teaching Learning Process goes on without interruption. 3. Feedback has been collected from the Students, Alumni, Parents on teacher performance, Curriculum and also on the academic activities conducted online during Pandemic. 4.Coordinating with Philanthropists, Alumni Association and Parents to carry out the Academic and Developmental activities. 5. To conduct awareness Programmes on socially relevant issues and also keep the students abreast with the latest developments in health and other community related issues.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">To update the Digital teaching skills of the Teachers</p>	<p style="text-align: center;">All the Teaching staff in the college were trained on using the digital platforms like G Suite, Zoom, and Cisco WebEx to deal the classes during Pandemic.</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	03/12/2022

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	T.R.R GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Dr.M.Ravi Kumar
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08598223546
• Mobile No:	9440221228
• Registered e-mail	gdckandukur@gmail.com
• Alternate e-mail	trriqac@gmail.com
• Address	TRR Govt Degree College, Kovur Road, Near Saibaba Temple, Kandukur
• City/Town	KANDUKUR
• State/UT	ANDHRA PRADESH
• Pin Code	523105
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	ACHARYA NAGARJUNA UNIVERSITY
• Name of the IQAC Coordinator	P.RAJ GOPALA BABU

• Phone No.	08598223546
• Alternate phone No.	7036239592
• Mobile	9490300526
• IQAC e-mail address	trriqac@gmail.com
• Alternate e-mail address	trrssrrecords@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdckandukur.ac.in/userfiles/2020-2021%20AQAR.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdckandukur.ac.in/userfiles/Academic%20Calendar%20--%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75-80	2006	21/05/2006	21/05/2011
Cycle 2	B	2.15	2014	05/05/2014	05/05/2019
Cycle 3	A+	3.44	2023	19/05/2023	19/05/2028

6.Date of Establishment of IQAC

01/07/2006

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	STATE GOVERNMENT	STATE and CENTRAL GOVT	2020	34.83

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Preparing the annual curricular plan of the institution in accordance with the Academic calendar of the University. 2. Keeping in view the extraordinary circumstances that arose due to the pandemic, altering the academic and curricular activities to suit the students and see that the Teaching Learning Process goes on without interruption. 3. Feedback has been collected from the Students, Alumni, Parents on teacher performance, Curriculum and also on the academic activities conducted online during Pandemic. 4.Coordinating with Philanthropists, Alumni Association and Parents to carry out the Academic and Developmental activities. 5. To conduct awareness Programmes on socially relevant issues and also keep the students abreast with the latest developments in health and other community related issues.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To update the Digital teaching skills of the Teachers	All the Teaching staff in the college were trained on using the digital platforms like G Suite, Zoom, and Cisco WebEx to deal the classes during Pandemic.	

13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
STAFF COUNCIL	03/12/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	29/12/2022
15.Multidisciplinary / interdisciplinary	
<p>NEP 2020 has provided the opportunity to study interdisciplinary courses to the students by integrating various streams and providing holistic education to the students. Skill development courses related to various streams have been introduced to provide scope for the students to select interdisciplinary subjects. For e.g., BA students opted for Plant Nursery course. We also offer the Life Skill Courses that are on the prescribed syllabus such as Human Values & Professional Ethics (HVPE), Leadership Education, Entrepreneurship, Information and Communication Technology, Environmental Education. With these we inculcate value-based education and skills that help the students to cope up with the hard realities and struggles of life. With the aim of inculcating practical knowledge to the students the college gave the task of Community Service Project to our students and to develop a holistic life perspective among the students by making them adapt to study culture, traditions, habits, lifestyles, resource utilization, wastages and its management, social problems, public administration system and the roles and responsibilities of different persons across different social systems. They are asked to take up Socio-Economic survey and a specific survey on the topic related to their domain subject. Each student was assigned a ward or a habitation. A group of 10-15 students were monitored by a Faculty Mentor. The students are supposed to consolidate the survey, submit a report and present the findings before a committee. We have implemented this during the current academic year and will try to improvise in the days to come.</p>	

16.Academic bank of credits (ABC):

The University i.e., Acharya Nagarjuna University has instructed its affiliated colleges with regard to the Academic Bank of Credits in tune with the NEP. The students were also appraised of the system and procedures of continuation of their UG course. They were told that they can continue their Education with breaks, if they wish so and their Credits obtained earlier will be preserved in the Academic Bank of Credits. When they re-join after the break, the preserved credits will also be added to their present score. So, this system will be useful to those who wish to continue their Education after a break. (i) A certificate will be issued after completion of one year study (ii) A diploma will be issued after two years study and (iii) the degree after the successful completion of three years of study.

17.Skill development:

In the ever-changing dynamic world, the students should be kept abreast with the new trends of technology and skill development. With this aim and to keep up in tune with NEP 2020 we have provided opportunities to the students to hone their skills by joining online skill development courses. Students benefitted from courses viz., Introduction to Cybersecurity, TCS iON Career Edge course, IBM PTech and IIT Bombay Spoken Tutorial - Introduction to Computers. As part of curriculum, Skill Development Courses such as Electrical appliances, Plant Nursery, Fruits and Vegetable preservation, Dairy Technology, Poultry Farming, Food adulteration, Tourism Guidance, Financial Markets, Insurance Promotion were introduced as electives for the three streams of undergraduates. Apart from these, the institute has been offering training in Soft Skills, Reasoning, Arithmetic, Tally, Hardware Networking and computer skills through the Jawahar Knowledge Centre in our college. Our college has also provided opportunity to the unemployed youth in the nearby community by allowing them to get trained in the college through Mukhyamantri Yuva Nestham scheme initiated by APSSDC. We have also introduced market-oriented courses such as Aqua Culture Technology and Data Science to provide varied opportunities to the students. The college has good ICT facilities and we use them effectively.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers teaching in Bi lingual mode so as to enable the students to understand the concepts comprehensively and also

to have a practical outlook. To provide varied experiences we have opportunities to study Urdu, Hindi and Sanskrit as Second Languages along with Telugu. We conduct various programmes and celebrate days of National and International importance to inculcate patriotic fervour and develop a sense of respect towards our culture. Life skill courses like Indian Culture and Science and Performing Arts were introduced as a part of the curriculum. We celebrate days like-Mathru Bhasha Dinotsavam, Rangoli Festivals, Yoga Day, Valmiki Jayanthi and days that inculcate Environmental consciousness. Students are encouraged to participate in online competitions on the occasion of the celebration of Azadi Ka Amruth Mahotsav and many other programmes on Environment Consciousness, National integration and so on...

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme and course outcomes of all the programmes are designed by A P State Council of Higher Education. The institution chalks out the strategies for the effective implementation of the programmes designed and circulated by the Council. In this regard, we carefully execute the teaching and learning process to meet the outcomes of the programmes and courses. We conduct induction programmes and workshops to explain the programme and course outcomes to the students. As ours is an affiliated college we have less scope for outcome-based syllabus design but with the continuous efforts of the members of the staff we encourage our students to pursue higher studies after completion of graduation course. We also conduct campus drives to create employment avenues. We also address the Cross cutting issues such as HVPE, Entrepreneurship Education, Leadership Education, Information and Communication Technology, Environmental Education. With these we inculcate value-based education and skills that help the students to cope up the hard realities and struggles of life.

20.Distance education/online education:

The New Education policy has provided wide scope for Distance and online education. During the Pandemic period, the face-to-face mode of classroom teaching was unavailable. As a result, on line education was brought in, to cater to the needs of students and see that their educational needs are addressed. Our entire faculty were trained to adapt themselves to the online mode of teaching. We conducted online classes to our students during the lock down period through platforms like G-Suite, Google class Room, Zoom App etc. Most of our staff members have completed Swayam online Courses. Our college has a functional Distance

Education Study Centre affiliated to Dr. B.R. Ambedkar Open University, Hyderabad (Dr. BRAOU) which provides opportunities to those who cannot pursue regular mode of education.

Extended Profile

1.Programme

1.1 210

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 272

Number of students during the year

File Description	Documents
Data Template	View File

2.2 215

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 151

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 38

Number of full time teachers during the year

File Description	Documents
Data Template	View File
3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	34.83
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	145
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College analyses the needs of the students at the beginning of every semester and plans the curriculum delivery as prescribed by the university in such a way that it includes the syllabus and activities as prescribed. Though we have limited scope in the design of the curriculum, we try our best to enrich the curriculum with the latest developments by introducing certificate and value added courses. The effective delivery of the curriculum includes a variety of things like motivation in inculcating work culture, supervision and revision through periodic meetings by the principal with the faculty and students' involved committees. We impart competence, creativity and compassion through innovative teaching methods. Through a series of interactive activities like Group discussions, Powerpoint presentations, Quizzes, Debates, Student seminars, Assignments, Study Projects, Community Service

Projects, etc. we provide practical insight to students and help them develop their higher order cognitive skills such as critical analysis, problem solving, evaluation and synthesis.

The following are the efforts of the college to implement curriculum planning and development.

- The Revised CBCS model as per the University norms.
- Academic calendar to deliver the curricular and co-curricular activities.
- ICT tools for effective Teaching Learning Process.
- Comprehensive and Continuous Internal Assessment (CIA)
- Practical and Experiential learning through advanced teaching methods.

Field trips to provide real life, ground level exposure to the students.

- Certificate courses to enrich the students with the latest trends

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=curricular-planning-and-implementation

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the academic calendar of Acharya Nagarjuna University, Guntur for the conduct of continuous internal evaluation. The University schedule of internal exams is circulated and the academic coordinator in consultation with in-charges of the departments concerned formulate the time table which in turn gets approval from the principal. Later, all the in-charges of the concerned Departments are instructed to conduct internal examinations as per schedule, evaluate and ensure uploading of internal marks in the website of the university well

before the commencement of the end semester examinations. For external exams the University schedule is strictly followed.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdckandukur.ac.in/userfiles/CIA(2).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

24

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

633

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

633

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution believes that Environmental concerns, gender issues, societal concerns, professional development of students and personality building should be an important part of the curriculum. In order to integrate the cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Personality Development and Leadership, the institution offers courses prescribed by the University. The students are involved in a variety of activities to inculcate these values. Human values and Professional Ethics (HVPE) is a compulsory Value Added Program, which has been introduced as part of the curriculum to

all UG programs. Human Values like dignity, respect, compassion, kindness, helpfulness etc... and Professional Ethics such as Punctuality, honesty, trustworthiness, transparency, accountability, objective understanding, respect etc... are imparted to the students through various Value Added courses on Human Values and Professional Ethics, Leadership education, Entrepreneurship and topics covered under Language Courses.

The objective of these courses lies in the enhancement of the cognitive skills i.e., skills of the intellect in thinking clearly and to act in a morally desirable way and develop a sense of commitment and responsibility towards the society. Creating Gender awareness and sensitising the young towards issues related to it, is of great significance in today's Gender biased Society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

313

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdckandukur.ac.in/naac.php?type=naac&id=feedback-system

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

430

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

131

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes programmes for advanced learners, Average and Slow learners keeping in view their level of understanding. Advanced learners are given challenging work in the form Group leaders and they should caress the Slow learners. • Incentives in the form of merit scholarships and prizes to Meritorious students. • Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT • Special lectures by eminent speakers from industry and academia • Counseling by faculty to appear for competitive examinations and Career guidance, seminars and workshops • Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to up the slow learners are as follows: • Meeting and communicating with such students and discuss their areas of weakness • Organizing remedial classes • Teachers available beyond class hours to such students • Monitoring the progress of the students through written assignments

File Description	Documents
Link for additional Information	https://gdckandukur.ac.in/userfiles/STUDENT%20CENTRED%20ACTIVITIES.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
272	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college lays special emphasis on the student centric methods like experiential learning, participative learning and problem-solving by using ICT for effective teaching - learning outcomes. The college keeps in view the diverse cultural background and aspirations of the students in applying these methods.

Participative and Experiential Learning practices are actively followed in the college as follows.

Group Discussions, Student Seminars and Assignments, Role Play ,Literary projects,Lab Practicals,Project Works, Field Works/ Visits, Debates, Quiz, Poster Presentation.

Problem solving methods are implemented through student projects, Assignments, Programming, Science Experiments, Debates, Extension activities etc.. Problem solving methods are followed in TALLY software, Hardware Networking, Programming Languages etc. Study of Current Affairs and use of Library are used to develop problem solving skills.

Collaborative Learning is practiced through Group discussions, Quiz, Group projects, debates and Problem-based Learning.

ICT and E-learning Resources are used in the above student centric activities which are as follows.

Computer Lab with internet facility.

PPT based classroom Teaching Language Lab,

Virtual Labs ,

Digital Classrooms,

LCD Projectors,

MANA TV, Youtube Channels etc.

Web search and Browsing.

Ms-Office - Word, Excel, PPT. G-Suite- E-Mail,

Google Classroom, Google Docs, Google Forms etc.

Online Teaching-learning Platforms -

Google Meet, Zoom, CISCO- WEBEX.

Online Courses- NPTEL, SWAYAM, TCSION, IBM PTECH, IITBombay Spoken Tutorial etc.

E-Resources through N-List.

Evaluation E-Tools - Google forms, KAHOOT, PLICKERS etc.

Whatsapp Groups CCE-

LMS:<https://gdckandukur.ac.in/page.php?type=lms&id=lms>

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=teaching-learning-process

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college lays special emphasis on the student centric methods like experiential learning, participative learning and problem-solving by using ICT for effective teaching - learning outcomes. The college keeps in view the diverse cultural background and aspirations of the students in applying these methods.

ICT and E-learning Resources are used in the above student centric activities which are as follows.

Computer Lab with internet facility.

PPT based classroom Teaching Language Lab,

Virtual Labs ,

Digital Classrooms,

LCD Projectors,

MANA TV,

Youtube Channels etc.

Web search and Browsing. Ms-Office - Word, Excel, PPT. G-Suite- E-Mail, Google Classroom, Google Docs, Google Forms etc.

Online Teaching-learning Platforms - Google Meet, Zoom, CISCO-WEBEX.

Online Courses- NPTEL, SWAYAM, TCSiON, IBM PTECH, IITBombay Spoken Tutorial etc.

E-Resources through N-List.

Evaluation E-Tools - Google forms, KAHOOT, PLICKERS etc.

Whatsapp Groups CCE-

LMS:<https://gdckandukur.ac.in/page.php?type=lms&id=lms>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdckandukur.ac.in/userfiles/ICT-TEACHING%20AND%20LEARNING%20USING%20ICT%20TO%20OLS.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

139

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination and assessment process in the college is transparent and in compliance with the guidelines of affiliating University. Students are informed about this process through orientation programs in the First Year. The tentative examination schedules, question paper patterns and evaluation methods will be informed to the students well in advance. The information related to this is made available on the college website.

The external and internal examinations are monitored by examination committee. The Committee consists of Convener, Co-Convener and members . Non-teaching staff also lend their hands in administrative work. The examination committee ensures transparency and accountability examination and assessment procedures. Assessment is done at two levels- Internal and external. External exams are conducted by the university for 75 marks.This is done as per the question paper Blueprint . University conducts evaluation and declares results transparently online. The internal assessment is conducted by college for 25 marks .This is done through a system of Continuous Internal Assessment(CIA) For effective conduct of the exams, the college has set up an internal examination committee and a lecturer will be in-charge, with two other lecturers as members. They monitor the internal exams and also observe that the marks are posted in the central marks register for internal exams.

The CIA system prior to 2020-21 was based on various assessment components such as mid term exams, assignments, quiz, seminars and attendance. The new pattern CIA system has been followed since 2020-21 for comprehensive and systematic assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=evaluation-process-and-reforms

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievance redressal for examination and assessment is implemented through a committee for both external and internal exams. Issues like Revaluation, Name correction, Mistakes in question Papers, Out of syllabus questions, Hall Ticket issues etc..

Grievance redressal system functions in a time bound manner. The internal grievances are addressed in One Week. External grievances are intimated to the university and resolved as per its norms. Grievance redressal system is followed effectively by ensuring transparency and accountability at every stage.

The students who get less marks and those who are absent for the internal exams will be called for counselling by the ward counsellors. The reasons will be discussed and they are instructed to reappear for the tests.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/userfiles/Grievance%20redressal-External%20&%20Internal%20Assessments.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes (POs): The programs offered by the college are aimed at achieving the following outcomes Acquiring comprehensive knowledge in the domain subject Achieving soft and professional skills Transforming into an organic individual and responsible citizens The programmes are offered in a combination of different disciplines.

Program outcomes are studentcentric. The student shall be able to

demonstrate and apply the acquired knowledge, skills and attitude through the programs in real life.

Each Program contains Programme Specific Outcomes(PSOs) which are aimed at training the students to solve real life societal problems. Course Outcomes(COs): Each course contains various outcomes which are aimed to

Acquire knowledge and understanding about a specific subject domain.

Analyse , Synthesise and Evaluate various issues in the specific subject domain

Innovate new frontiers of knowledge and skills in the domain .

The POs and COs are stated and displayed to the students . The POs are stated and discussed in the Student Induction programmes at the beginning .

The POs and COs are displayed to the students by placing them on the College Website and Departmental Notice Boards and in the classrooms. The college ensures that each student shall read, understand and attain the POs and COs.

.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=student-performance-and-learning-outcomes
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs in the college is analysed broadly through Direct method and Indirect method . Under the Direct method, the pass percentage in each course is analysed. The student who has passed the course is considered as attained the COs and completed the program is considered as attained the POs.

The level of attainment of COs is graded into a three level scale (A,B,C) based on the range of pass percentage in a course which are given in the table below. Range of Pass Percentage Grade 60% A Based on the above criteria - more than 90% of the courses achieved the highest grade(A) in attainment of COs.

The Indirect method of attainment is analysed based on the performance of the students in two criterias- Progression to Higher Education and Job Placements. During the assessment period a total of 90 final year students progressed to Higher Education and 162 achieved jobs.

The feedback from the students on the attainment will be collected at the end of the program. The Question papers BluePrints are designed keeping in view the attainment of POs and COs.The IQAC plays an active role in achieving these.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=student-performance-and-learning-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdckandukur.ac.in/userfiles/SSS-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts diverse extension activities with the active involvement of students and other wings for the benefit of the neighbourhood communities.. Students will be sensitised on social issues and achieve holistic development through these activities. The programmes conducted under these activities are classified as

Creating community awareness through campaigns and rallies on social, gender, health and electoral practices. Helping the community with services like Blood Donation, fund raising, Helping police, Plantation, Clean-Green, Paintings, Literacy training and soft skills to the school students, training the farmers on new farming methods etc..

Extension activities of the college are collaboratively carried out by several internal wings. NCC Unit takes the lead role in conducting extension activities related to Fundraising, Patriotism campaigns, helping the police etc. The Women Empowerment Cell plays an active role in the extension activities related to Gender equality and sensitisation, Girl child Nutrition and protection. Eco club and Department of Botany play vital roles in conducting extension activities related to environmental consciousness. NSS Units play lead role in conducting the extension activities related to Social issues and Blood Donation camps with RRC and NCC

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=extension-activities
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4036

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a sprawling 50-acre campus and has adequate infrastructure facilities. The teaching and learning facilities are available as per regulations. The college has 21 Class rooms - Three are Digital class rooms, two Virtual class rooms. The college has well equipped laboratories. The Departments have store rooms for equipment and chemicals. The Botany department maintains the Four botanical gardens, the Azolla Pond,

Hydroponics and Organic farming. The vermi compost unit is maintained by Department of Zoology. The college has a library with partial automation and INFLIBNET subscription and also Departments libraries. The college has JKC to impart employability skills , a wellequipped seminar hall, MANA TV, Wi-Fi enabled campus, Office with BSNL Broad Band and AP Fibre Grid Internet connection of 100 MBPS. The faculty use PPTs, Videos to enhance the quality of instruction. The college has On Grid Solar Power Project of 20 KVA which generates Green Electric power. The public address system is connected to all rooms. The college is Under Surveillance of CCTV Cameras. The college has a separate room for IQAC, a shed for Parking vehicles, a Canteen. a mini gymnasium, an open auditorium and Dr. B.R AMBEDKAR Open University study centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-1-physical-facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages sports and sporting talent. The college has Physical education department has a variety of sports facilities.A mini gymnasium is provided to maintain physical fitness. Regularly more than 50 students utilize the Mini Gym.The students are being trained in both indoor and outdoor games.The Play grounds, Gymnasium etc., are under the supervision of the Physical Director. The students regularly participate in intra and intercollege level, University level, Inter-University level and State level competitions . A 400mts walking track was laid in the ground and it is useful to improve the fitness levels of the students and also to the General Public.. Open auditorium is also available in the campus for various cultural and special Programmes. Functions such as Freshers day for welcoming juniors and Farewell to seniors are celebrated there. Cultural activities build team spirit and inculcate leadership qualities among the students. The college encourages students to participate in the cultural activities regularly. To look after these activities the college has a Cultural activities committee under the chairmanship of the Principal.Students participate in various events at Intra, Inter-college level and State level. Yoga session is conducted in the Open air auditorium on the occasion of World Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-1-physical-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/userfiles/TRR%20GDC%20ICT%20DIGITAL(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.42

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has resourceful Library for the benefit of the students and for the reference of the Faculty. It has nearly 40000 books. To keep abreast with the changing circumstances and for updation of the knowledge the college also has N List subscription. With this facility the students and staff are able to have access to e books and e journals. The Library is fully automated with SOUL 2.0 Software and the automation work will be completed within short period. Journals (Down to Earth, Frontline, and Yojana) related to competitive examinations and four daily news papers are made available to the students. The Library has Reference, Journal and Reading sections for the easy access of the students. There is a separate reading section for Girl Students. The Library is under CC TV monitoring system. Previous university question papers are filed for the ready reference of the students. The college news that appear in the News papers are collected and the clippings are pasted in a book. Students are provided with xerox facility to take a copy of the important material.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-2-library-as-a-learning-resource

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11400/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT facilities strengthen and improve the quality of teaching and learning. The College regularly updates the IT facilities. Computers, Printers, Scanners and LCD projectors are available with internet facility. The college campus is covered with Wi-Fi facility and routers installed in all the departments. Internet facility available on the campus is at a speed of 10 MBPS for the BSNL Broad Band and at 20 MBPS speed for all the Departments apart from the AP FIBER Grid Internet connection of 100 MBPS. The 20 MBPS speed connections provided to all the Departments is maintained by the Deccan Internet Services. The faculty members are using PPT, Videos in their class rooms to enhance the quality of instruction. The college has 115 computers available to the Students and faculty. The students can gather information from the Net by using the connections available in the Two Computer Labs and JKC. The College has a Dynamic website, where the important information regarding academic activities, various events that

took place in the college are available. The Library of the college has been partially automated with Soul 2.0 software. The Library also has NList Subscription wherein a number of journals and e books can be accessed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-3-it-infrastructure

4.3.2 - Number of Computers

145

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.41

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A committee is constituted under the Chairmanship of the Principal for maintenance of Physical Facilities and Infrastructure. A Building committee monitors the renovation works. To purchase the instruments, there is a purchase committee under the chairmanship of the principal. The committee procures indents from the Departments and purchase through a least quotation. Similar procedure is followed for purchase of the Sports equipment and books for the Library. The Academic support articles will be purchased and the OOE committee will monitor the purchases. The laboratories have supporting staff who look after the maintenance of Scientific Instruments. Maintenance is done from time to time to facilitate regular functioning of the equipment. Every year Annual stock verification is done with respective Committees constituted by the principal. The Department of Botany, NSS, NCC volunteers and other students maintain the four Botanical Gardens, the Azolla Pond, Hydroponics Unit and organic farming. The Department of Zoology maintains the Vermi Compost Unit. The Play grounds, Gymnasium etc., are maintained by Physical Director. Students are allowed to participate in Sports activities under the supervision of Physical Director. A 400mts walking track is useful to improve the fitness levels of the students and also to the General Public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-4-maintenance-of-campus-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

483

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

483

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdckandukur.ac.in/naac.php?type=naac&id=5-1-student-support
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

167

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

167

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

28

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council instils the qualities of leadership, management skills, Confidence, Democratic procedures and responsibility among the students. The College has an organized and active Student Council with the Head of the Institution as chairman and senior faculty members to guide the students. The Student Council members are involved in all college activities like preparing the Annual Calendar and Academic Programmes. It plays a major role in maintaining the discipline, sports activities, Health and Hygiene, community participation and training and placement. It organizes annual sports events and

supports the students who wish to participate in various sports at different levels. The Student Council focuses on the grievances of the students and maintain harmony and discipline among students by ensuring zero ragging incidents and also creating awareness against all forms of ragging activities. Student Council helps the NSS, RRC and Eco club to conduct awareness programmes regarding ODF, Swatch Bharath, Vanam Manam, AIDS awareness, Blood donation, and Rain water harvesting etc. Students organize Fresher's Day, Teachers Day, and Farewell party every year. Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Committees%20in%20College%202021-22(2).pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes significantly for the development of the college. Alumni consists of reputed personalities like Sri Ganta Srinivasa Rao, former Education Minister, A.P, Sri Tumati Madhava Rao, MLC, Sri I.Y.R. Krishna Rao, former Chief Secretary, A.P, Prof. K. Veeraiah, former Vice-Chancellor, Kum. A. Lalitambaha-Taxonomist and several other distinguished persons working in various fields. The college has a registered Alumni Association (R.No: 133/2016). consisting of Chairman, Secretary, Treasurer and Executive Members. It contributed for development of the college through different ways such as: Financial contribution Endowment prizes for meritorious students Incentive prizes for academic improvement Provision of physical amenities Helping poor-needy students Facilitating extensions activities Providing guidance and support

Alumni through Feedback system provides guidance on aspects like curriculum enrichment, academic ambience, industrial connect, skill development, career guidance, placements etc. The College continues relationships with Alumni for the development of the college

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=alumni&id=alumni-activities
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision To provide quality higher education with human values to all sections of the society and promote the community development.
Mission To effectively deliver the academic program in an

innovative and student centric method To groom the students into well knowledgeable, socially responsible and positive spirited citizens The governance of the college is in tune with vision and mission of the college. The Commissionerate of Collegiate Education (CCE), Government of Andhra Pradesh provides broad rules about the structure of the governance. The overall guidance from the top to Principal at college level in coordination with several committees at the college level with the involvement of all the stake holders - students, teachers, parents, alumni etc. The college strictly follows the participative management approach in decision making and implementation of various activities. The college has more than 40 committees comprising of various stakeholders to manage all academic and non-academic activities for the overall development of students. The IQAC is the most prominent among all which coordinates all the committees to ensure quality service education to the students. The college has perspective plan to become the number one college in the district with best performance by students in all the field.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-1-institutional-vision-and-leadership
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal ensures systematic imparting of education with effective coordination and functioning of various departments towards the goal of providing best teaching -learning practices. The Principal decentralizes implementation of college development activities to various departments and committees. Important developmental plans are discussed by the Principal along with committee members. Plans are executed after reviewing the suggestions. The timetable committee along with all departments frame the time table of the college. In-charges of each department in coordination with their respective faculty formulate annual action plan for the academic year. IQAC of the college consolidates these action plans and prepare action plan of the institution for that academic year. The head of the institution along with IQAC co-ordinator monitors the execution of all the institutional activities. The students play an active role in

executing activities of the institution. In addition to this, feedback by stake holders on quality of the education, infrastructure and other facilities provided by the institution is collected and analysed to fill the lacunae in execution of the action plan. This practice of decentralization along with active participation of the stake holders -teaching staff, non-teaching staff, students etc in governance promote the coordinative, collaborative team work in the college.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-1-institutional-vision-and-leadership
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college evolves a strategic plan for implementation of teaching-learning and developmental activities of the college. It is done through CPDC/Staff Council deliberations on the basis of resources availability. Resources are mobilized from several sources government - the government budget, CPDC funds, RUSA, UGC etc and also from donations by the alumni, community, Industrial CSR funds, philanthropists etc. This institution endeavours for 'transparency and accountability' as a motto in all its academic and administrative matters. During this year, the college has mobilized the funds through public donations under the leadership of NAAC Sadhana Committee and many facilities have been developed in the college by using such funds.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Perspectiv%20Plan%20with%20Nadu%20Nedu.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic and administrative head, assisted by IQAC, CPDC, Department in-charges and office staff. The Principal guides the process of implementation through the academic and administrative Committees of Admission, Examination, NSS, Library, Time-table, Grievance Redressal, Anti-Ragging, Research etc. College Planning and Development Council prepares development plan for the college. Internal Quality Assurance Cell works to ensure quality in the functioning of the institution. Commissioner of Collegiate Education: It is an administrative controlling head. It releases grants to government colleges for developmental activities. It inspects and audits both regional offices and degree colleges. It motivates and prepares colleges for NAAC assessment and accreditation. RJDCE is the head of the regional office. Service rules, recruitment, promotional policies in the college administration are governed by Government of Andhra Pradesh. Teachers' recruitment is done by Andhra Pradesh Public Service Commission and CCE issues appointment proceedings. Promotions and Career Advancement Schemes, will be taken up by the CCE following rules and regulations. Academically the college functions under Acharya Nagarjuna University, Guntur. It frames academic schedules, syllabus - maintains quality functioning of the courses. It conducts exams and publishes results. Grievance redressal mechanism: Any grievance of service matters may be represented to CCE/RJDCE/Principal.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=administration&id=organization-structure
Link to Organogram of the Institution webpage	https://gdckandukur.ac.in/page.php?type=administration&id=organization-structure
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is a Government educational institution run by State Government. Hence, the welfare provisions for the AP Government's employees are applicable for the teaching and non-teaching staff in the college. These are General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme. Medical reimbursement facility, Employees Health Scheme. Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan. Medical leave, Study leave, Maternity and Paternity leave. Faculty Development Program. Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Welfare%20Programs%20for%20Staff.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows an efficient and transparent 'Performance Based Appraisal System'. For the teaching staff it is based on UGC regulations on minimum qualifications for appointment of teachers and the maintenance of standards in higher education. The appraisal of the teachers performance is based on (i) Contribution to teaching, learning and evaluation - research, publications, seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc. (ii) Contribution to cocurricular and extension activities - field-based studies, NSS activities, cultural activities and works related to social reconstruction and national development.. The Annual Performance (API) Score of the teaching staff, obtained is submitted to the CCE and are published in the CCE website. In addition, the performance of teachers is appraised through confidential reports from the Principal. Further, the Academic Audit Team of the CCE, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports. The Performance Appraisal Reports based on the above parameters are being considered for weightage for career advancement scheme and general transfers of the teaching faculty. The Performance Appraisal System for non-teaching staff is based on their overall performance which is periodically evaluated by the principal and submits the confidential reports to RJDCE.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/C1K11_AcadAudit.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows the systematic and transparent financial audit system regularly. The Government of Andhra Pradesh has framed the audit procedures for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the college and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits in the college periodically. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Guntur Region, Guntur. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh. Apart from these above, the Principal of the college in consultations with Staff Council and CPDC, constitutes the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The type of documents that are reviewed during audits are Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-4-financial-management-resource-mobilization
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of funding are UGC, State Government, Rastriya Uchatar Siksha Abhiyan, Special fee and CPDC. The institution sends proposals to the UGC for additional grants, RUSA for the development of infrastructure and equipment. The college mobilizes resources through the alumni, CSR funds, philanthropists etc. The strategy for mobilizing the resources is effective communication about developmental plan and the intended benefits to the college. Transparency in utilization of collected resources is another important strategy. The accounts of college are audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general. The NAAC Sadhana Samithi has received a significant amount of donations for development of the college and it has spent on development of many infrastructure facilities.

Proper Utilization of Resources: 1. Departments present their requirements in terms of physical infrastructure, laboratory equipment, chemicals and human resources. The committees present their needs based on the planned activities for the ensuing academic year and budget allocations are made. 2. The finance committee screens the proposals and prioritizes them. 3. Purchases are made after inviting quotations / estimates from multiple agencies. Purchase decisions are made based on cost and quality. 4. Periodical internal and external audits ensure proper auditing and transparency.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-4-financial-management-resource-mobilization
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Ensuring above 80% ICT usage in teaching and learning

2. G-suite account has been obtained and official mail ids have been created for online teaching during covid times and laptops were provided for effective delivery of teaching and learning process.

3. Enrolling students into online courses viz., CISCO WEBEX, IIT Bombay Spoken Tutorials, TCS iON etc.

4. Analyse the results of the students and encourage them to improve their performance.

5. Motivated the students to participate in co curricular and extra curricular activities so that they can have more experience and gain the skills to cope up with the challenges in life.

6. Motivated the students to actively take part in the Green initiatives and see that the green cover on the campus improves and students also develop awareness on Environment

7. Create awareness among the students on pursuing Higher Education.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes periodical review of teaching-learning activities such as the Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated with respect to ICT tools and different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell conducted awareness programs on gender equity and women empowerment. Gender equity is possible by empowering women socially, economically and politically. We strongly believe that empowerment is possible by creating more choices. In our college, this is achieved by empowering them with knowledge and skills which instils confidence among them. During this pandemic year, we conducted the following programs 1. Songs and drawing competition on patriotism. 2. Certificate course on Tailoring. 3. Awareness Program on Women's Health. 4. Crafts Work Shop 5. Craft Exhibition. The college is under CCTV surveillance. We have a separate waiting room for girls students. A Women's hostel is located on the college campus with its own compound wall. All the securityrelated things are taken care of in this hostel. We encourage girl students to join in NSS, NCC and participate in sports activities.

Counselling: In our college, we have good counsellors to handle problems like stress, mental depression due to failures, harassment in and out of the college, and homesickness. We have a separate grievance cell to solve all women related problems in the college. A dedicated drop box is put in the college to address the problems of the women students.

File Description	Documents
Annual gender sensitization action plan	https://gdckandukur.ac.in/naac.php?type=naac&id=7-1-institutional-values-and-social-responsibilities
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdckandukur.ac.in/naac.php?type=naac&id=7-1-institutional-values-and-social-responsibilities

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **A. 4 or All of the above**
Solar energy
Biogas plant Wheeling to the Grid **Sensor-based energy conservation**
Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

As a part of the eco-friendly practice, we started the solid waste management unit. The solid waste is collected and freshly fallen leaves form the lion's share. Wet and Dry garbage is collected in dedicated separate dust bins. Segregation of the solid waste collected is done in separate cement pits built in the solid waste management unit built in the college. Separate pits are maintained to segregate plastic, metal, e-waste, and litter. Organic waste is diverted for preparation of vermin compost in 4 pits. Solid organic waste is converted into wealth called Vermicompost. The product is used for growing plants in our garden itself. Later we will go for sale to local farmers.

Liquid Waste Management:

We have three rainwater harvesting pits to trap the rainwater and wastewater flowing from the college. The R.O. water waste is reused for plants in the Garden. To stop overflow of water from the terrace tank we are using water sensor unit. We are planning to establish drip irrigation system and sprinklers to minimise the water usage in our Botanical gardens.

Hazardous waste

Hazardous waste is collected and safely disposed off in the pit, dug away from the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gdckandukur.ac.in/userfiles/SOLID%20WASTE%20MANAGEMENT%20UNIT%20--%20VERMICO%20MPOST.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College resembles mini India in composition. We have students and staff from all religions, socio economic classes in our college. Our constitution guarantees freedom of religion under article 21. The freedom of religion is never misused in the college. Not even a single incident has happened that disturbed the communal harmony of our college. Cultural Harmony: A separate committee on cultural activities will monitor the programs related to culture. This committee encourages students to participate and spread the fragrance of their culture in different forms like dramas, role plays, singing, etc. Linguistic Harmony: There is an excellent linguistic harmony prevailing in our college. All the languages are treated equally. The college celebrates Matrubasha Dinotsavam, Hindi Divas and world Books Day.

Our students enjoy learning Telugu, Hindi and Urdu as their second language in the college. Socio-Economic harmony: All the students are treated equally and so Uniform was introduced. Lecturers donate uniform to the students who are financially poor. There is a disciplinary committee which looks after the issues related to abuse based on financial status or caste. Very strict action will be taken against the students who disturb the communal or socio economic harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We firmly believe that constitution is the supreme law of the country. Every citizen and organization should run according to the provisions of the constitution of the country. To bring awareness of values, rights, duties, and responsibilities of citizens our arts departments in general and Political Science department of our college, in particular, organize different programs in the academic year. They include National Youth day, celebrating the National unity day, celebrating the Constitution day on November 26, organising the Mock Parliament regularly to increase the awareness of Parliamentary proceedings to the students. We organised many Essay writing, Elocution, and Quiz programs to increase awareness on the constitution. Our NCC wing is known for discipline, service, and patriotism. They not only serve our college on the most important occasions but also serve the community when the need arises. During cyclones, General Elections, Corona period their services are utilized by the district authorities and appreciated. Our NSS units are known for their community services. Cleaning roads, digging drainage canals, educating adults, and conducting surveys on financial condition, and health are some community services undertaken by our volunteers. We value our culture and celebrate all religious festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The A. All of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to
the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff **4. Annual awareness**
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India's rich heritage and cultural diversity is celebrated on these commemorative days. These days remind the values, sacrifices, responsibilities, patriotism, and rich cultural heritage of the old golden days. Celebrating these days gives the students across the length and breadth of the country a feeling of oneness and unity. Students are the fastest dissipaters of knowledge and values. When the youth is strong then the country is also strong. It's our regular practice every year to observe and celebrate the following National and international commemorative days, events, and festivals. Regularly we observe and celebrate the Republic Day, National Youth Day, National Voters Day, National Science Day, International Women's Day, Environment Day, International Yoga Day, Independence day, Teachers Day, Hindi Divas, Matru Basha Dinotsavam, Gandhi Jayanthi, National Unity Day, Constitution day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1 1. Title: GREEN INITIATIVES AND ECO-FRIENDLY CAMPUS

2. Objectives 1.To make the campus Eco Friendly with innovative Green Initiatives 2.To train and inculcate spirit of Environmental Consciousness among students. 3.To provide extension services to neighbourhood community. 3. Context The current world is facing many environmental problems such as Global-warming, Deforestation, Pollution, Water Crisis, Soil-Degradation, Food-contamination, low agricultural-productivity etc caused by lack of eco-friendly and sustainable development approach. Solution lies in creating and practicing environment friendly and sustainable development with innovative Green technology. In this context, the college initiated several Eco-friendly Green practices to train and inculcate spirit of environmental-consciousness and sustainable-development among young generation.

BEST PRACTICE - 2 1. Title HELPING POOR NEEDY AND INCENTIVISING MERITORIOUS STUDENTS 2. Objectives To help the poor and marginalised students in college by providing required needs To incentivise meritorious students with prizes To inculcate spirit of "Helping the Needy" among students and staff

Context Most of our students hail from the poor and marginalised who are mostly from migrant families. These students face many problems in accessing education because of lack of resources. Hence, the college follows best practices of helping needy students with basic needs and encouraging the meritorious with prizes.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is in backward region of Prakasam Dist catering educational needs of students mostly from marginalized poor sections. Most of students are first generation learners , children of migrant labour. We combine learning with curiosity to study the society and provide practical inputs with environmental consciousness, to our students to realize the transformative power of education. We imbibe scientific temper, progressive outlook, gender equality, social awareness, environmental consciousness patriotic fervour among students. Practice of Eco-Friendly activities is distinctiveness of college. Environmental consciousness is imparted among students through regular curriculum as Value Added Programs. The teachers encourage students to actively participate in various co-curricular activities involving environmental consciousness. We believe students are 'Living Medium' ,so any message that spreads through them will yield better results in practicing Eco-Friendly activities. Distinctive aspect of our college lies in an Eco-Friendly environment. Aim of college education is to train the mind- to think, to act positively and to provide an environment that enables them to evolve into organic individuals and develop democratic values. With this motive college conducted several programmes to take our students nearer to the society, inculcate spirit of mutual work and first-hand experience of real problems of the people.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College analyses the needs of the students at the beginning of every semester and plans the curriculum delivery as prescribed by the university in such a way that it includes the syllabus and activities as prescribed. Though we have limited scope in the design of the curriculum, we try our best to enrich the curriculum with the latest developments by introducing certificate and value added courses. The effective delivery of the curriculum includes a variety of things like motivation in inculcating work culture, supervision and revision through periodic meetings by the principal with the faculty and students' involved committees. We impart competence, creativity and compassion through innovative teaching methods. Through a series of interactive activities like Group discussions, Powerpoint presentations, Quizzes, Debates, Student seminars, Assignments, Study Projects, Community Service Projects, etc. we provide practical insight to students and help them develop their higher order cognitive skills such as critical analysis, problem solving, evaluation and synthesis.

The following are the efforts of the college to implement curriculum planning and development.

- The Revised CBCS model as per the University norms.
- Academic calendar to deliver the curricular and co-curricular activities.
- ICT tools for effective Teaching Learning Process.
- Comprehensive and Continuous Internal Assessment (CIA)
- Practical and Experiential learning through advanced teaching methods.

Field trips to provide real life, ground level exposure to the students.

- **Certificate courses to enrich the students with the latest trends**

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=curricular-planning-and-implementation

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the academic calendar of Acharya Nagarjuna University, Guntur for the conduct of continuous internal evaluation. The University schedule of internal exams is circulated and the academic coordinator in consultation with in-charges of the departments concerned formulate the time table which in turn gets approval from the principal. Later, all the in-charges of the concerned Departments are instructed to conduct internal examinations as per schedule, evaluate and ensure uploading of internal marks in the website of the university well before the commencement of the end semester examinations. For external exams the University schedule is strictly followed.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdckandukur.ac.in/userfiles/CIA(2).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

633

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

633

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution believes that Environmental concerns, gender issues, societal concerns, professional development of students and personality building should be an important part of the curriculum. In order to integrate the cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Personality Development and Leadership, the institution offers courses prescribed by the University. The students are involved in a variety of activities to inculcate these values. Human values and Professional Ethics (HVPE) is a compulsory Value Added Program, which has been introduced as part of the curriculum to all UG programs. Human Values like dignity, respect, compassion, kindness, helpfulness etc... and Professional Ethics such as Punctuality, honesty, trustworthiness, transparency, accountability, objective understanding, respect etc... are imparted to the students through various Value Added courses on Human Values and Professional Ethics, Leadership education, Entrepreneurship and topics covered under Language Courses.

The objective of these courses lies in the enhancement of the cognitive skills i.e., skills of the intellect in thinking clearly and to act in a morally desirable way and develop a sense of commitment and responsibility towards the society. Creating Gender awareness and sensitising the young towards issues related to it, is of great significance in today's Gender biased Society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

313

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdckandukur.ac.in/naac.php?type=naac&id=feedback-system
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
430	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

131

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes programmes for advanced learners, Average and Slow learners keeping in view their level of understanding. Advanced learners are given challenging work in the form Group leaders and they should caress the Slow learners.

- Incentives in the form of merit scholarships and prizes to Meritorious students.
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- Special lectures by eminent speakers from industry and academia
- Counseling by faculty to appear for competitive examinations and Career guidance, seminars and workshops
- Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to up the slow learners are as follows:
- Meeting and communicating with such students and discuss their areas of weakness
- Organizing remedial classes
- Teachers available beyond class hours to such students
- Monitoring the progress of the students through written assignments

File Description	Documents
Link for additional Information	https://gdckandukur.ac.in/userfiles/STUDENT%20CENTRED%20ACTIVITIES.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
272	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college lays special emphasis on the student centric methods like experiential learning, participative learning and problem-solving by using ICT for effective teaching - learning outcomes. The college keeps in view the diverse cultural background and aspirations of the students in applying these methods.

Participative and Experiential Learning practices are actively followed in the college as follows.

Group Discussions, Student Seminars and Assignments, Role Play ,Literary projects,Lab Practicals,Project Works, Field Works/ Visits, Debates, Quiz, Poster Presentation.

Problem solving methods are implemented through student projects, Assignments, Programming, Science Experiments, Debates, Extension activities etc.. Problem solving methods are followed in TALLY software, Hardware Networking, Programming Languages etc. Study of Current Affairs and use of Library are used to develop problem solving skills.

Collaborative Learning is practiced through Group discussions, Quiz, Group projects, debates and Problem-based Learning.

ICT and E-learning Resources are used in the above student centric activities which are as follows.

Computer Lab with internet facility.

PPT based classroom Teaching Language Lab,

Virtual Labs ,

Digital Classrooms,

LCD Projectors,

MANA TV, Youtube Channels etc.

Web search and Browsing.

Ms-Office - Word, Excel, PPT. G-Suite- E-Mail,

Google Classroom, Google Docs, Google Forms etc.

Online Teaching-learning Platforms -

Google Meet, Zoom, CISCO- WEBEX.

Online Courses- NPTEL, SWAYAM, TCSion, IBM PTECH, IITBombay Spoken Tutorial etc.

E-Resources through N-List.

Evaluation E-Tools - Google forms, KAHOOT, PLICKERS etc.

Whatsapp Groups CCE-

LMS:<https://gdckandukur.ac.in/page.php?type=lms&id=lms>

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=teaching-learning-process

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college lays special emphasis on the student centric methods like experiential learning, participative learning and problem-solving by using ICT for effective teaching - learning outcomes. The college keeps in view the diverse cultural background and aspirations of the students in applying these methods.

ICT and E-learning Resources are used in the above student centric activities which are as follows.

Computer Lab with internet facility.

PPT based classroom Teaching Language Lab,

Virtual Labs ,

Digital Classrooms,

LCD Projectors,

MANA TV,

Youtube Channels etc.

Web search and Browsing. Ms-Office - Word, Excel, PPT. G-Suite-
E-Mail, Google Classroom, Google Docs, Google Forms etc.

Online Teaching-learning Platforms - Google Meet, Zoom, CISCO-
WEBEX.

Online Courses- NPTEL, SWAYAM, TCSion, IBM PTECH, IITBombay
Spoken Tutorial etc.

E-Resources through N-List.

Evaluation E-Tools - Google forms, KAHOOT, PLICKERS etc.

Whatsapp Groups CCE-

LMS:<https://gdckandukur.ac.in/page.php?type=lms&id=lms>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdckandukur.ac.in/userfiles/ICT-TEACHING%20AND%20LEARNING%20USING%20ICT%20TOOLS.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

139

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination and assessment process in the college is transparent and in compliance with the guidelines of affiliating University. Students are informed about this process through orientation programs in the First Year. The tentative examination schedules, question paper patterns and evaluation methods will be informed to the students well in advance. The information related to this is made available on the college website.

The external and internal examinations are monitored by examination committee. The Committee consists of Convener, Co-Convener and members . Non-teaching staff also lend their hands in administrative work. The examination committee ensures transparency and accountability examination and assessment procedures. Assessment is done at two levels- Internal and external. External exams are conducted by the university for 75 marks.This is done as per the question paper Blueprint . University conducts evaluation and declares results transparently online. The internal assessment is conducted by college for 25 marks .This is done through a system of Continuous Internal Assessment(CIA) For effective conduct of the exams, the college has set up an internal examination committee and a lecturer will be in-charge, with two other lecturers as members. They monitor the internal exams and also observe that the marks are posted in the central marks register for internal exams.

The CIA system prior to 2020-21 was based on various assessment components such as mid term exams, assignments, quiz, seminars and attendance. The new pattern CIA system has been followed since 2020-21 for comprehensive and systematic assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=evaluation-process-and-reforms

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievance redressal for examination and assessment is implemented through a committee for both external and internal exams. Issues like Revaluation, Name correction, Mistakes in question Papers, Out of syllabus questions, Hall Ticket issues etc..

Grievance redressal system functions in a time bound manner. The internal grievances are addressed in One Week. External grievances are intimated to the university and resolved as per its norms. Grievance redressal system is followed effectively by ensuring transparency and accountability at every stage.

The students who get less marks and those who are absent for the internal exams will be called for counselling by the ward counsellors. The reasons will be discussed and they are instructed to reappear for the tests.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gdckandukur.ac.in/userfiles/Grievance%20redressal-External%20&%20Internal%20Assessments.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes (POs): The programs offered by the college are aimed at achieving the following outcomes
 Acquiring comprehensive knowledge in the domain subject
 Achieving soft and professional skills
 Transforming into an organic individual and responsible citizens
 The programmes are offered in a combination of different disciplines.

Program outcomes are studentcentric. The student shall be able to demonstrate and apply the acquired knowledge, skills and attitude through the programs in real life.

Each Program contains Programme Specific Outcomes(PSOs) which are aimed at training the students to solve real life societal problems. Course Outcomes(COs): Each course contains various outcomes which are aimed to

Acquire knowledge and understanding about a specific subject domain.

Analyse , Synthesise and Evaluate various issues in the specific subject domain

Innovate new frontiers of knowledge and skills in the domain .

The POs and COs are stated and displayed to the students . The POs are stated and discussed in the Student Induction programmes at the beginning .

The POs and COs are displayed to the students by placing them on the College Website and Departmental Notice Boards and in the classrooms. The college ensures that each student shall read, understand and attain the POs and COs.

.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=student-performance-and-learning-outcomes
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs in the college is analysed broadly through Direct method and Indirect method . Under the Direct method, the pass percentage in each course is analysed. The student who has passed the course is considered as attained

the COs and completed the program is considered as attained the POs.

The level of attainment of COs is graded into a three level scale (A,B,C) based on the range of pass percentage in a course which are given in the table below. Range of Pass Percentage Grade 60% A Based on the above criteria - more than 90% of the courses achieved the highest grade(A) in attainment of COs.

The Indirect method of attainment is analysed based on the performance of the students in two criterias- Progression to Higher Education and Job Placements. During the assessment period a total of 90 final year students progressed to Higher Education and 162 achieved jobs.

The feedback from the students on the attainment will be collected at the end of the program. The Question papers BluePrints are designed keeping in view the attainment of POs and COs.The IQAC plays an active role in achieving these.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=student-performance-and-learning-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdckandukur.ac.in/userfiles/SSS-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts diverse extension activities with the active involvement of students and other wings for the benefit of the neighbourhood communities.. Students will be sensitised on social issues and achieve holistic development through these activities. The programmes conducted under these activities are classified as

Creating community awareness through campaigns and rallies on social, gender, health and electoral practices. Helping the community with services like Blood Donation, fund raising, Helping police, Plantation, Clean-Green, Paintings, Literacy training and soft skills to the school students, training the farmers on new farming methods etc..

Extension activities of the college are collaboratively carried out by several internal wings. NCC Unit takes the lead role in conducting extension activities related to Fundraising, Patriotism campaigns, helping the police etc. The Women Empowerment Cell plays an active role in the extension activities related to Gender equality and sensitisation, Girl child Nutrition and protection. Eco club and Department of Botany play vital roles in conducting extension activities related to environmental consciousness. NSS Units play lead role in conducting the extension activities related to Social issues and Blood Donation camps with RRC and NCC

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=extension-activities
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4036

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a sprawling 50-acre campus and has adequate infrastructure facilities. The teaching and learning facilities are available as per regulations. The college has 21 Class rooms - Three are Digital class rooms, two Virtual class rooms. The college has well equipped laboratories. The Departments have store rooms for equipment and chemicals. The Botany department maintains the Four botanical gardens, the Azolla Pond, Hydroponics and Organic farming. The vermi compost unit is maintained by Department of Zoology. The college has a library with partial automation and INFLIBNET subscription and also Departments libraries. The college has JKC to impart employability skills , a well equipped seminar hall, MANA TV, Wi-Fi enabled campus, Office with BSNL Broad Band and AP Fibre Grid Internet connection of 100 MBPS. The faculty use PPTs, Videos to enhance the quality of instruction. The college has On Grid Solar Power Project of 20 KVA which generates Green Electric power. The public address system is connected to all rooms. The college is Under Surveillance of CCTV Cameras. The college has a separate room for IQAC, a shed for Parking vehicles, a Canteen. a mini gymnasium, an open auditorium and Dr. B.R AMBEDKAR Open University study centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-1-physical-facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages sports and sporting talent. The college has Physical education department has a variety of sports facilities. A mini gymnasium is provided to maintain physical fitness. Regularly more than 50 students utilize the Mini Gym. The students are being trained in both indoor and outdoor games. The Play grounds, Gymnasium etc., are under the supervision of the Physical Director. The students regularly participate in intra and intercollege level, University level, Inter-University level and State level competitions . A 400mts walking track was laid in the ground and it is useful to improve the fitness levels of the students and also to the General Public.. Open auditorium is also available in the campus for various cultural and special Programmes. Functions such as Freshers day for welcoming juniors and Farewell to seniors are celebrated there. Cultural activities build team spirit and inculcate leadership qualities among the students. The college encourages students to participate in the cultural activities regularly. To look after these activities the college has a Cultural activities committee under the chairmanship of the Principal. Students participate in various events at Intra, Inter-college level and State level. Yoga session is conducted in the Open air auditorium on the occasion of World Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-1-physical-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/userfiles/TRR%20GDC%20ICT%20DIGITAL(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.42

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has resourceful Library for the benefit of the students and for the reference of the Faculty. It has nearly 40000 books. To keep abreast with the changing circumstances and for updation of the knowledge the college also has N List subscription. With this facility the students and staff are able to have access to e books and e journals. The Library is fully automated with SOUL 2.0 Software and the automation work will be completed within short period. Journals (Down to Earth, Frontline, and Yojana) related to competitive examinations and four daily news papers are made available to the students. The Library has Reference, Journal and Reading sections for the easy access of the students. There is a separate reading section

for Girl Students. The Library is under CC TV monitoring system. Previous university question papers are filed for the ready reference of the students. The college news that appear in the News papers are collected and the clippings are pasted in a book. Students are provided with xerox facility to take a copy of the important material.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-2-library-as-a-learning-resource

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11400/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT facilities strengthen and improve the quality of teaching and learning. The College regularly updates the IT facilities. Computers, Printers, Scanners and LCD projectors are available with internet facility. The college campus is covered with Wi-Fi facility and routers installed in all the departments. Internet facility available on the campus is at a speed of 10 MBPS for the BSNL Broad Band and at 20 MBPS speed for all the Departments apart from the AP FIBER Grid Internet connection of 100 MBPS. The 20 MBPS speed connections provided to all the Departments is maintained by the Deccan Internet Services. The faculty members are using PPT, Videos in their class rooms to enhance the quality of instruction. The college has 115 computers available to the Students and faculty. The students can gather information from the Net by using the connections available in the Two Computer Labs and JKC. The College has a Dynamic website, where the important information regarding academic activities, various events that took place in the college are available. The Library of the college has been partially automated with Soul 2.0 software. The Library also has NList Subscription wherein a number of journals and e books can be accessed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-3-it-infrastructure

4.3.2 - Number of Computers

145

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

23.41

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A committee is constituted under the Chairmanship of the Principal for maintenance of Physical Facilities and

Infrastructure. A Building committee monitors the renovation works. To purchase the instruments, there is a purchase committee under the chairmanship of the principal. The committee procures indents from the Departments and purchase through a least quotation. Similar procedure is followed for purchase of the Sports equipment and books for the Library. The Academic support articles will be purchased and the OOE committee will monitor the purchases. The laboratories have supporting staff who look after the maintenance of Scientific Instruments. Maintenance is done from time to time to facilitate regular functioning of the equipment. Every year Annual stock verification is done with respective Committees constituted by the principal. The Department of Botany, NSS, NCC volunteers and other students maintain the four Botanical Gardens, the Azolla Pond, Hydroponics Unit and organic farming. The Department of Zoology maintains the Vermi Compost Unit. The Play grounds, Gymnasium etc., are maintained by Physical Director. Students are allowed to participate in Sports activities under the supervision of Physical Director. A 400mts walking track is useful to improve the fitness levels of the students and also to the General Public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=4-4-maintenance-of-campus-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

483

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

483

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdckandukur.ac.in/naac.php?type=naac&id=5-1-student-support
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

167

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

167

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

18	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
18	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

28

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council instils the qualities of leadership, management skills, Confidence, Democratic procedures and responsibility among the students. The College has an organized and active Student Council with the Head of the Institution as chairman and senior faculty members to guide the students. The Student Council members are involved in all college activities like preparing the Annual Calendar and Academic Programmes. It plays a major role in maintaining the discipline, sports activities, Health and Hygiene, community participation and training and placement. It organizes annual sports events and supports the students who wish to participate in various sports at different levels. The Student Council focuses on the grievances of the students and maintain harmony and discipline among students by ensuring zero ragging incidents and also creating awareness against all forms of ragging activities. Student Council helps the NSS, RRC and Eco club to conduct awareness programmes regarding ODF, Swatch Bharath, Vanam Manam, AIDS awareness, Blood donation, and Rain water harvesting etc. Students organize Fresher's Day, Teachers Day, and Farewell party every year. Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Committtees%20in%20College%202021-22(2).pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes significantly for the development of the college. Alumni consists of reputed personalities like Sri Ganta Srinivasa Rao, former Education Minister, A.P, Sri Tumati Madhava Rao, MLC, Sri I.Y.R. Krishna Rao, former Chief Secretary, A.P, Prof. K. Veeraiah, former Vice- Chancellor, Kum. A. Lalitambaha-Taxonomist and several other distinguished persons working in various fields. The college has a registered Alumni Association (R.No: 133/2016). consisting of Chairman, Secretary, Treasurer and Executive Members. It contributed for development of the college through different ways such as: Financial contribution Endowment prizes for meritorious students Incentive prizes for academic improvement Provision of physical amenities Helping poor-needy

students Facilitating extensions activities Providing guidance and support

Alumni through Feedback system provides guidance on aspects like curriculum enrichment, academic ambience, industrial connect, skill development, career guidance, placements etc. The College continues relationships with Alumni for the development of the college

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=alumni&id=alumni-activities
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision To provide quality higher education with human values to all sections of the society and promote the community development. Mission To effectively deliver the academic program in an innovative and student centric method To groom the students into well knowledgeable, socially responsible and positive spirited citizens The governance of the college is in tune with vision and mission of the college. The Commissionerate of Collegiate Education (CCE), Government of Andhra Pradesh provides broad rules about the structure of the governance. The overall guidance from the top to Principal at college level in coordination with several committees at the college level with the involvement of all the stake holders - students, teachers, parents, alumni etc. The college strictly follows the participative management approach in decision making and implementation of various activities. The college has more than 40 committees comprising of various stakeholders

to manage all academic and non-academic activities for the overall development of students. The IQAC is the most prominent among all which coordinates all the committees to ensure quality service education to the students. The college has perspective plan to become the number one college in the district with best performance by students in all the field.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-1-institutional-vision-and-leadership
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal ensures systematic imparting of education with effective coordination and functioning of various departments towards the goal of providing best teaching -learning practices. The Principal decentralizes implementation of college development activities to various departments and committees. Important developmental plans are discussed by the Principal along with committee members. Plans are executed after reviewing the suggestions. The timetable committee along with all departments frame the time table of the college. In-charges of each department in coordination with their respective faculty formulate annual action plan for the academic year. IQAC of the college consolidates these action plans and prepare action plan of the institution for that academic year. The head of the institution along with IQAC co-ordinator monitors the execution of all the institutional activities. The students play an active role in executing activities of the institution. In addition to this, feedback by stake holders on quality of the education, infrastructure and other facilities provided by the institution is collected and analysed to fill the lacunae in execution of the action plan. This practice of decentralization along with active participation of the stake holders -teaching staff, non-teaching staff, students etc in governance promote the coordinative, collaborative team work in the college.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-1-institutional-vision-and-leadership
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college evolves a strategic plan for implementation of teaching-learning and developmental activities of the college. It is done through CPDC/Staff Council deliberations on the basis of resources availability. Resources are mobilized from several sources government - the government budget, CPDC funds, RUSA, UGC etc and also from donations by the alumni, community, Industrial CSR funds, philanthropists etc. This institution endeavours for 'transparency and accountability' as a motto in all its academic and administrative matters. During this year, the college has mobilized the funds through public donations under the leadership of NAAC Sadhana Committee and many facilities have been developed in the college by using such funds.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Perspectiv%20Plan%20with%20Nadu%20Nedu.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic and administrative head, assisted by IQAC, CPDC, Department in-charges and office staff. The Principal guides the process of implementation through the academic and administrative Committees of Admission, Examination, NSS, Library, Time-table, Grievance Redressal, Anti-Ragging, Research etc. College Planning and Development

Council prepares development plan for the college. Internal Quality Assurance Cell works to ensure quality in the functioning of the institution. Commissioner of Collegiate Education: It is an administrative controlling head. It releases grants to government colleges for developmental activities. It inspects and audits both regional offices and degree colleges. It motivates and prepares colleges for NAAC assessment and accreditation. RJDCE is the head of the regional office. Service rules, recruitment, promotional policies in the college administration are governed by Government of Andhra Pradesh. Teachers' recruitment is done by Andhra Pradesh Public Service Commission and CCE issues appointment proceedings. Promotions and Career Advancement Schemes, will be taken up by the CCE following rules and regulations. Academically the college functions under Acharya Nagarjuna University, Guntur. It frames academic schedules, syllabus - maintains quality functioning of the courses. It conducts exams and publishes results. Grievance redressal mechanism: Any grievance of service matters may be represented to CCE/RJDCE/Principal.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=administration&id=organization-structure
Link to Organogram of the Institution webpage	https://gdckandukur.ac.in/page.php?type=administration&id=organization-structure
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is a Government educational institution run by State Government. Hence, the welfare provisions for the AP Government's employees are applicable for the teaching and non-teaching staff in the college. These are General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme. Medical reimbursement facility, Employees Health Scheme. Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan. Medical leave, Study leave, Maternity and Paternity leave. Faculty Development Program. Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/Welfare%20Programs%20for%20Staff.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows an efficient and transparent 'Performance Based Appraisal System'. For the teaching staff it is based on UGC regulations on minimum qualifications for appointment of teachers and the maintenance of standards in higher education. The appraisal of the teachers performance is based on (i) Contribution to teaching, learning and evaluation - research, publications, seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc. (ii) Contribution to cocurricular and extension activities - field-based studies, NSS activities, cultural activities and works related to social reconstruction and national development.. The Annual Performance (API) Score of the teaching staff, obtained is submitted to the CCE and are published in the CCE website. In addition, the performance of teachers is appraised through confidential reports from the Principal. Further, the Academic Audit Team of the CCE, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports. The Performance Appraisal Reports based on the above parameters are being considered for weightage for career advancement scheme and general transfers of the teaching faculty. The Performance Appraisal System for non-teaching staff is based on their overall performance which is periodically evaluated by the principal and submits the confidential reports to RJDCE.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/userfiles/C1K11_AcadAudit.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows the systematic and transparent financial audit system regularly. The Government of Andhra Pradesh has framed the audit procedures for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the college and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits in the college periodically. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Guntur Region, Guntur. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh. Apart from these above, the Principal of the college in consultations with Staff Council and CPDC, constitutes the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The type of documents that are reviewed during audits are Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-4-financial-management-resource-mobilization
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of funding are UGC, State Government, Rastriya Uchatar Siksha Abhiyan, Special fee and CPDC. The institution sends proposals to the UGC for additional grants, RUSA for the development of infrastructure and equipment. The college mobilizes resources through the alumni, CSR funds, philanthropists etc. The strategy for mobilizing the resources is effective communication about developmental plan and the intended benefits to the college. Transparency in utilization of collected resources is another important strategy. The accounts of college are audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general. The NAAC Sadhana Samithi has received a significant amount of donations for development of the college and it has spent on development of many infrastructure facilities. Proper Utilization of Resources: 1. Departments present their requirements in terms of physical infrastructure, laboratory equipment, chemicals and human resources. The committees

present their needs based on the planned activities for the ensuing academic year and budget allocations are made. 2.The finance committee screens the proposals and prioritizes them. 3.Purchases are made after inviting quotations /estimates from multiple agencies. Purchase decisions are made based on cost and quality. 4.Periodical internal and external audits ensure proper auditing and transparency.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-4-financial-management-resource-mobilization
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Ensuring above 80% ICT usage in teaching and learning
2. G-suite account has been obtained and official mail ids have been created for online teaching during covid times and laptops were provided for effective delivery of teaching and learning process.
3. Enrolling students into online courses viz., CISCO WEBEX, IIT Bombay Spoken Tutorials, TCS iON etc.
4. Analyse the results of the students and encourage them to improve their performance.
5. Motivated the students to participate in co curricular and extra curricular activities so that they can have more experience and gain the skills to cope up with the challenges in life.
6. Motivated the students to actively take part in the Green initiatives and see that the green cover on the campus improves and students also develop awareness on Environment
7. Create awareness among the students on pursuing Higher Education.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes periodical review of teaching-learning activities such as the Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated with respect to ICT tools and different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdckandukur.ac.in/naac.php?type=naac&id=6-5-internal-quality-assurance-system
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell conducted awareness programs on gender equity and women empowerment. Gender equity is possible by empowering women socially, economically and politically. We strongly believe that empowerment is possible by creating more choices. In our college, this is achieved by empowering them with knowledge and skills which instils confidence among them. During this pandemic year, we conducted the following programs

1. Songs and drawing competition on patriotism.
2. Certificate course on Tailoring.
3. Awareness Program on Women's Health.
4. Crafts Work Shop
5. Craft Exhibition.

The college is under CCTV surveillance. We have a separate waiting room for girls students. A Women's hostel is located on the college campus with its own compound wall. All the securityrelated things are taken care of in this hostel. We encourage girl students to join in NSS, NCC and participate in sports activities.

Counselling: In our college, we have good counsellors to handle problems like stress, mental depression due to failures, harassment in and out of the college, and homesickness. We have a separate grievance cell to solve all women related problems in the college. Adedicated drop box is put in the college to address the problems of the women students.

File Description	Documents
Annual gender sensitization action plan	https://gdckandukur.ac.in/naac.php?type=naac&id=7-1-institutional-values-and-social-responsibilities
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdckandukur.ac.in/naac.php?type=naac&id=7-1-institutional-values-and-social-responsibilities

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
--	---------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

As a part of the eco-friendly practice, we started the solid waste management unit. The solid waste is collected and freshly fallen leaves form the lion's share. Wet and Dry garbage is collected in dedicated separate dust bins. Segregation of the solid waste collected is done in separate cement pits built in the solid waste management unit built in the college. Separate pits are maintained to segregate plastic, metal, e-waste, and litter. Organic waste is diverted for preparation of vermin compost in 4 pits. Solid organic waste is converted into wealth called Vermicompost. The product is used for growing plants in our garden itself. Later we will go for sale to local farmers.

Liquid Waste Management:

We have three rainwater harvesting pits to trap the rainwater and wastewater flowing from the college. The R.O. water waste is reused for plants in the Garden. To stop overflow of water from the terrace tank we are using water sensor unit. We are planning to establish drip irrigation system and sprinklers to minimise the water usage in our Botanical gardens.

Hazardous waste

Hazardous waste is collected and safely disposed off in the pit, dug away from the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gdckandukur.ac.in/userfiles/SOLID%20WASTE%20MANAGEMENT%20UNIT%20--%20VERMI%20COMPOST.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

A. Any 4 or All of the above

3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College resembles mini India in composition. We have students and staff from all religions, socio economic classes in our college. Our constitution guarantees freedom of religion under article 21. The freedom of religion is never misused in the college. Not even a single incident has happened that disturbed the communal harmony of our college. Cultural Harmony: A separate committee on cultural activities will monitor the programs related to culture. This committee encourages students to participate and spread the fragrance of their culture in different forms like dramas, role plays, singing, etc. Linguistic Harmony: There is an excellent linguistic harmony prevailing in our college. All the languages are treated equally. The college celebrates Matrubasha Dinotsavam, Hindi Divas and world Books Day.

Our students enjoy learning Telugu, Hindi and Urdu as their second language in the college. Socio-Economic harmony: All the students are treated equally and so Uniform was introduced. Lecturers donate uniform to the students who are financially poor. There is a disciplinary committee which looks after the issues related to abuse based on financial status or caste. Very strict action will be taken against the students who disturb the communal or socio economic harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We firmly believe that constitution is the supreme law of the country. Every citizen and organization should run according to the provisions of the constitution of the country. To bring awareness of values, rights, duties, and responsibilities of citizens our arts departments in general and Political Science department of our college, in particular, organize different programs in the academic year. They include National Youth day, celebrating the National unity day, celebrating the Constitution day on November 26, organising the Mock Parliament regularly to increase the awareness of Parliamentary proceedings to the students. We organised many Essay writing, Elocution, and Quiz programs to increase awareness on the constitution. Our NCC wing is known for discipline, service, and patriotism. They not only serve our college on the most important occasions but also serve the community when the need arises. During cyclones, General Elections, Corona period their services are utilized by the district authorities and appreciated. Our NSS units are known for their community services. Cleaning roads, digging drainage canals, educating adults, and conducting surveys on financial condition, and health are some community services undertaken by our volunteers. We value our culture and celebrate all religious festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India's rich heritage and cultural diversity is celebrated on these commemorative days. These days remind the values, sacrifices, responsibilities, patriotism, and rich cultural heritage of the old golden days. Celebrating these days gives the students across the length and breadth of the country a feeling of oneness and unity. Students are the fastest dissipaters of knowledge and values. When the youth is strong then the country is also strong. It's our regular practice every year to observe and celebrate the following National and international commemorative days, events, and festivals. Regularly we observe and celebrate the Republic Day, National Youth Day, National Voters Day, National Science Day, International Women's Day, Environment Day, International Yoga Day, Independence day, Teachers Day, Hindi Divas, Matru Basha Dinotsavam, Gandhi Jayanthi, National Unity Day, Constitution day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1 1. Title: GREEN INITIATIVES AND ECO-FRIENDLY CAMPUS

2. Objectives 1.To make the campus Eco Friendly with innovative Green Initiatives 2.To train and inculcate spirit of Environmental Consciousness among students. 3.To provide extension services to neighbourhood community. 3. Context The current world is facing many environmental problems such as Global-warming, Deforestation, Pollution, Water Crisis, Soil-Degradation, Food-contamination, low agricultural-productivity etc caused by lack of eco-friendly and sustainable development approach. Solution lies in creating and practicing environment friendly and sustainable development with innovative Green technology. In this context, the college initiated several Eco-friendly Green practices to train and inculcate spirit of environmental-consciousness and sustainable-development among young generation.

BEST PRACTICE - 2 1. Title HELPING POOR NEEDY AND INCENTIVISING MERITORIOUS STUDENTS 2. Objectives To help the poor and marginalised students in college by providing required needs To incentivise meritorious students with prizes To inculcate spiritof "Helping the Needy" among students and staff

Context Most of our students hail from the poor and marginalised who are mostly from migrant families.These students face many problems in accessing education because of lack of resources. Hence, the college follows best practices of helping needy students with basic needs and encouraging the meritorious with prizes.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is in backward region of Prakasam Dist catering educational needs of students mostly from marginalized poor sections. Most of students are first generation learners , children of migrant labour. We combine learning with curiosity to study the society and provide practical inputs with environmental consciousness, to our students to realize the transformative power of education. We imbibe scientific temper, progressive outlook, gender equality, social awareness, environmental consciousness patriotic fervour among students. Practice of Eco-Friendly activities is distinctiveness of college. Environmental consciousness is imparted among students through regular curriculum as Value Added Programs. The teachers encourage students to actively participate in various co-curricular activities involving environmental consciousness. We believe students are 'Living Medium' ,so any message that spreads through them will yield better results in practicing Eco-Friendly activities. Distinctive aspect of our college lies in an Eco-Friendly environment. Aim of college education is to train the mind- to think, to act positively and to provide an environment that enables them to evolve into organic individuals and develop democratic values. With this motive college conducted several programmes to take our students nearer to the society, inculcate spirit of mutual work and first-hand experience of real problems of the people.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Start New Certificate courses based on Skill Development

- Encourage more students to participate in ExtraCurricular Activities

- To encourage students to appear for PG Entrance Exams and CUCET.

- To develop New Gardens on the Campus.

-As per the directions of the New Educational Policy we are planning to take up Community Service Projects by allotting students to the Lecturers. The Lecturers will act as mentors and guide the students.

-The college is planning to update its infrastructure by tapping more funds from Alumni and industry..